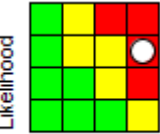
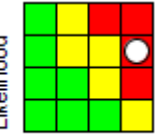


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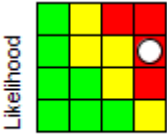
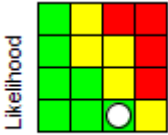

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 002 Decline in Assets condition	Causes: Poor maintenance, failure to implement recommendations. Event: Failure to meet statutory regulations and checks. Buildings deteriorate to unusable/unsafe condition. Impact: Poor condition of Assets, loss of value, cost of repair. Fines from Local Authority, and other statutory bodies.	 <p>Likelihood</p> <p>Impact</p>	24	Investigating investment opportunities for the Warren House for long-term sustainable use. Investment in buildings from local risk is slow but proceeding. CWP investment is low this year. This risk therefore remains at Red. We are working closely with CSD for more detailed asset management planning. Several significant assets are in decline and we do not have resources currently planned to address these issues. The target score has been increased to Red, to indicate that we are aiming to maintain our current position based on existing budgets and do not anticipate significant improvement in the coming year.	 <p>Likelihood</p> <p>Impact</p>	24	28-Feb-2021	<div style="width: 10px; height: 10px; background-color: blue;"></div>
19-Aug-2015 Paul Thomson				17 Jun 2020				Constant

Appendix 2 – Epping Forest Risk Register

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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 002 d	Schedule of statutory checks and visits held and carried out by CS or delegated to site	Fire risk assessments and legionella testing reprogrammed during COVID-19 with formal sign-off required prior to bringing buildings back into service.	Jo Hurst	17-Jun-2020	01-Mar-2021
OSD EF 002 e	Joint inspection of all buildings including residential by site and CS to capture maintenance needs. Required annually	Annual inspections complete and occupiers notified by letter.	Jo Hurst	17-Jun-2020	01-Mar-2021
OSD EF 002 g	Put actions and processes in place that ensures the upkeep and development of the site.	Continued progress on minor improvements including some additional drainage. However, the replacement of the roof on the small barn postponed by one year under CWP.	Jeremy Dagley	17-Jun-2020	01-Mar-2021
OSD EF 002 i	Seek capital funding for essential works to Aldersbrook changing facilities to meet safeguarding standards.	Project is still in negotiation. Paper being sent to RASC in July as part of ParkLife capital funding request.	Jacqueline Eggleston	22-Jun-2020	31-Aug-2020

Appendix 2 – Epping Forest Risk Register

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 004 Raised Reservoirs 19-Aug-2015 Paul Thomson	Causes: Inadequate design, insufficient prescribed maintenance, leaks compromising dam integrity, failure to implement Panel Engineer's Recommendations, failure to keep dams clear of vegetation; failure to maintain Blue Books, failure to evaluate large water body capacities; disputed ownership/responsibility for one LRR Event: Severe rainfall event resulting in overtopping of embankments, leading to erosion of dam and potential collapse Impact: Loss of life. Damage to downstream land/property. Litigation. Risk of prosecution. Reputational harm. Damage to/loss of habitat and associated rare species. Fines from EA	 Likelihood	24 Impact	No change to current risk score. Progress is being made with plans for engineering solutions at two of the dams (Baldwins and Birch Hall Park). 17 Jun 2020	 Likelihood	4 Impact	31-May-2022	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 004 a	Statutory inspection visits by engineer - 6 monthly in May and October	Inspections completed on schedule as agreed with the panel engineer. Spring 2020 inspection has been delayed due to COVID-19.	Martin Newnham; Geoff Sinclair	17-Jun-2020	30-Apr-2021
OSD EF 004 b	Complete works on the Eagle ponds and obtain approval for distribution of responsibilities.	Individual site plan for Leyton Flats includes proposals for Eagle Pond. Approved in January committee.	Geoff Sinclair	17-Jun-2020	31-Dec-2022
OSD EF 004 c	Weekly inspection of reservoirs / dam.	Ongoing action. Blue books being completed at agreed intervals.	Martin Newnham	17-Jun-2020	08-Apr-2021
OSD EF 004 e	Undertake scoping evaluations for Baldwins Pond and Birch Hall Park Pond	Baldwins Pond is at Gateway 4. Habitats Regulation Assessment is being prepared for it. Contractors will be appointed shortly. Tender documents are in progress. Birch Hall Park planning application submitted. Currently being adjusted in liaison with the planning authority. Contractors are being engaged.	Geoff Sinclair	17-Jun-2020	31-Dec-2022
OSD EF 004 f	Rookery Wood, Tudor Square Pond actions. Copped Hall: DBE have carried out assessment works of the in-place dam structure and LiDAR mapping.	DBE to fund and plan maintenance works. This will be linked to Copped Hall Conservation Management Plan which has been completed and is currently out for consultation.	Geoff Sinclair	17-Jun-2020	01-Mar-2021

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Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 015 Public behaviour 19-Aug-2015 Paul Thomson	Causes: Crime, irresponsible dog owners, rough sleepers, User conflict, trespass, alcohol, unlicensed activity. Event: Fly tipping, litter, dog fouling, dog attacks, abandoned/burnt out vehicles, traveller incursions, anti-social behaviour Impact: Bad PR, injury to visitors, insurance claims, police exclusion zones, rise in crime rates, illegal occupancy of Forest land. Increase in costs of managing public behaviour	 Likelihood Impact	24	Public behaviour has been the most significant issue throughout the COVID-19 period. Visitor numbers have increased very significantly and there has been a commensurate increase in antisocial behaviour and customer contacts, while our ability to respond has been reduced. Risk has been raised to red 24 to reflect the challenge to our officers and facilities throughout this period. This is a significant risk management challenge and the factors which are able to reduce it are not entirely within our sphere of control. The target score has been increased to red 16 and the date set for winter, as we hope the pressure will be reduced by that time. We are working closely with the police and other local partners to progress this risk. 19 Jun 2020	 Likelihood Impact	16	31-Dec-2020	 Increasing

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 015 b	Implementation and monitoring of PSPOs and other dog control measures on sites.	PSPOs are in place. A code of practice for responsible dog walking has been drafted. This is not high priority at present for enforcement, but we are monitoring and taking action where appropriate.	Martin Newnham	19-Jun-2020	01-Dec-2020

Appendix 2 – Epping Forest Risk Register

OSD EF 015 c	Multi disciplinary approach to rough sleeping with enforcement and outreach team. Protocol in place.	We worked with local authorities to identify rough sleepers and support them into sheltered accomodation towards the start of the COVID-19 period. Officers continue to monitor for rough sleeping and work with appropriate authorities on individual cases.	Martin Newnham	19-Jun-2020	01-Dec-2020
OSD EF 015 d	Multi disciplinary approach to fly tipping with enforcement team (ongoing action). ISA and sharing enforcement action.	Fly tipping has increased enormously throughout COVID crisis due to the closure of local tips. Local tips are gradually reopening but this remains a significant issue. Enforcement activity has continued throughout this period, but court processes are also on hold at present, so a backlog will be experienced upon restart.	Martin Newnham	19-Jun-2020	01-Dec-2020
OSD EF 015 e	Multi disciplinary approach to anti-social behaviour.	We are working closely in partnership with police and local authorities on an enforcement strategy for antisocial behaviour during this period. Red lines have been installed by the North Essex Parking Partnership to help manage antisocial behaviour at High Beach. Police response has also been stretched and staff resource availability does not match the demand currently experienced.	Martin Newnham	19-Jun-2020	01-Dec-2020
OSD EF 015 f	Develop stronger links and become a trusted partner with EFDC, LBWF, LBR and LBN. New relationships with officers in local authorities need creating/developing following staff changes Ongoing action	This has been very successful during the COVID period. Head Keeper has been able to use links to other authorities to ensure we have a better co-ordinated response to antisocial behaviour.	Martin Newnham	19-Jun-2020	01-Dec-2020
OSD EF 015 g	Cycling / horse-riding / walking endangering others with anti-social activity.	Bodycams have been purchased and will be deployed shortly, according to departmental protocol. These are being piloted prior to deployment in the Forest.	Martin Newnham	22-Jun-2020	01-Dec-2020

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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
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OSD EF 008 c	Develop an INNS policy - particular focus on OPM, although other pathogens and areas of concern to be tackled.	As per the main update. No further updates on this at present. Work on this policy to be progressed by next year.	Jeremy Dagley	22-Jun-2020	01-Mar-2021
OSD EF 008 g	This action tracks work done to mitigate the spread of Oak Processionary Moth in Epping Forest.	As per the main update note.	Jeremy Dagley	17-Jun-2020	01-Dec-2020

Appendix 2 – Epping Forest Risk Register

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 012 Loss of Forest Land and/or concession of prescriptive rights 19-Aug-2015 Paul Thomson	Causes: Lack of single definitive reference point for Epping Forest boundaries and accesses. Event: Failure to recognise encroachments or legal limitation by the failure to act within a reasonable period of time. Impact: compromising statutory responsibility through loss of Forest Land to encroachment; concession of prescriptive rights and loss of potential income; significant costs and jeopardy of litigation in recovering rights; harm to City of London's reputation as Conservators	 Likelihood Impact	16	The risk remains the same level as the access audit is still ongoing and new accesses are being identified and remain to be assessed. The Lands Tribunal Case at Woodford was resolved satisfactorily, in that Forest land is now protected from any further adverse possession claims in this location. However, the case was conceded by the applicant without being taken to tribunal. Therefore, a test case on prescriptive rights and adverse possession remains to be conducted. Discussions on a new test case in relation to Bell Common have begun with Comptroller and City Solicitors. 17 Jun 2020	 Likelihood Impact	12	31-Mar-2021	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 012 b	Establish timetable to undertake sequence of audits and complete audits of all 38 Forest compartments.	Access audits have been completed for 15 compartments. However, follow-up site visits will be required for identified wayleave anomalies and encroachments. The follow-up visits have been delayed due to insufficient resources as a result of redeployment of staff to deal with the impacts of COVID-19, e.g. very significant increase in visitor numbers and incidents in the Forest.	Jeremy Dagley; Sue Rigley	17-Jun-2020	28-Feb-2021
OSD EF 012 c	Keeper team to undertake audits. this will be cyclical and ongoing	Ongoing action. Redeployment of staff due to COVID-19 has impacted the amount of work being carried out.	Martin Newnham	17-Jun-2020	30-Apr-2021

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OSD EF 012 d	Work with City Surveyors and Comptrollers and Solicitors department to consider if legal action is required to settle disputes. Ongoing	As per the main update. The land at Broomhill Road (Woodford, as per the main update) has now been registered successfully.	Sue Rigley	17-Jun-2020	20-Dec-2020
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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 014 a	This action covers work to review and update the Emergency Plan.	Existing emergency plan has been mobilised.	Martin Newnham	22-Jun-2020	01-Dec-2020

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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 016 a	Apply for funding from the RPA - annual process	Successful grant application submitted for the next ten years. Financial reprofiling necessary to accommodate this, including the ability to carry forward funds across financial years. Restrictions on this money mean that it is assigned to individual projects and can't be used to make up shortfalls elsewhere in the budget.	Jeremy Dagley	22-Jun-2020	31-May-2021
OSD EF 016 e	Working budget reduction targets for next 3 years.	Awaiting corporate decisions on savings under the COVID environment.	Paul	19-Jun-	01-Dec-

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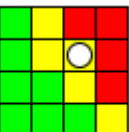
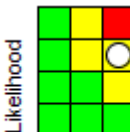

			Thomson	2020	2020
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Appendix 2 – Epping Forest Risk Register

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 007 Pathogens 19-Aug-2015 Paul Thomson	Causes: Lack of adequate controls on international trade encourages transmission of pathogens; inadequate site biosecurity; and spread of novel pathogens responding to changes in climate presence of suitable hosts. Event: Sites become infected by pathogens causing diseases which lead to the decline or loss of key species Impact: loss or decline of key species; temporary site closures; increased costs for biosecurity, monitoring and reactive maintenance. Threat to existing conservation status of sites, particularly those with woodland habitats.	 Likelihood Impact	12	Ramorum disease: Rhododendron regrowth has been sprayed as of March 2020. CSS will provide funds for removal of remaining mature rhododendron at two sites. 2020 work will further mitigate this risk. Acute Oak Decline: PhD candidate started in January 2020 working on AOD and impact on birds, and vice versa. This risk remains at amber. 17 Jun 2020	 Likelihood Impact	12	30-Jun-2021	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 007 a	Implement actions arising from Massaria survey. Survey to be undertaken twice yearly	Surveys are on schedule and works are implemented as required. COVID-19 has led to a two month moratorium on tree safety works. 60% of the Arboriculture team were required to isolate in this period due to shielding guidance.	Geoff Sinclair	17-Jun-2020	08-Apr-2021
OSD EF 007 d	Sudden Oak Death - Yearly inspection of all Rhododendron and Larch. Tender of Larch removal (now completed). To be done yearly	As per the main update.	Jeremy Dagley	17-Jun-2020	31-Mar-2021
OSD EF 007 e	Need to develop a biosecurity policy and then implement.	Biosecurity position statement was completed. A full-scale biosecurity policy is expected by 2021.	Jeremy Dagley	17-Jun-2020	01-Mar-2021

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Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 010 Development Consents close to Forest Land 19-Aug-2015 Paul Thomson	<p>Causes: Lack of suitable protections in EF Acts; Planning Authorities obligations to meet housing targets. Failure to monitor and challenge housing and other development plans. Lack of resources to employ specialist support or carry out necessary monitoring/research</p> <p>Event: Large housing; transport infrastructure or other developments on land affecting Epping Forest.</p> <p>Impact: Change in character to the context and setting of Forest Land. Potential increase in visitor numbers and recreational pressure. Increased in air, light and noise pollution and consequent potential decline in biodiversity and tranquillity. Further increases in traffic volumes on local road network.</p>	 <p>Likelihood</p> <p>Impact</p>	12	<p>A moratorium on housing developments in Epping Forest district remains in place because the strategic Habitats Regulations Assessment (HRA) remains outstanding. However, significant progress has now been made by this local authority in updating and making its HRA fit for purpose as a result of liaison with CoL officers and Natural England.</p> <p>Completed HRA for EFDC local plan is expected by September 2020. This should include a mitigation plan for air pollution as well as progress on Sustainable Alternative Natural Green Spaces (SANGS).</p> <p>The London local authorities are beginning to address the issues around Special Area of Conservation (SAC) mitigation and progress is being made to address some London-specific issues. However, uncertainty remains until local plan documents including local plan HRAs and SANGS strategies become available.</p> <p>We consider we have achieved the Amber target score on this risk. We accept the risk at the current level, because achieving progress is a matter of negotiation at present.</p> <p>17 Jun 2020</p>	 <p>Likelihood</p> <p>Impact</p>	12	30-Apr-2021	 Decreasing

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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 010 a	Epping Forest DC local plan - Attend meetings and respond to consultation on the local plan so that can influence the content of the plan and the Memorandum of Understanding between EFDC and Natural England LB Redbridge core strategy and other LA actions plans - respond to any further consultation.	As per the main risk update. In addition, the Epping Forest SAC Oversight Group has now been reconvened and has met twice in 2020. Although governance arrangements are still to be made with this group, agreement has been achieved that it should represent all competent authorities across both Essex and London, including Essex County Council and the Greater London Authority.	Jeremy Dagley	17-Jun-2020	31-Dec-2020
OSd EF 010 c	Development and ongoing work on the Forest Transport Strategy	The Planning Inspector's interim report from the EFDC Local Plan examination in Public has required that air pollution from transport is addressed or that site allocations are reviewed. As a result, Essex County Council Highways has begun examining sustainable transport options on some routes. Nonetheless, a Forest Transport Strategy timetable has yet to be considered and further work will be required by CoL officers to begin this process.	Jeremy Dagley	17-Jun-2020	30-Apr-2021

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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 003 a	Make CSS grant application to avoid loss of this vital income stream whilst ensuring habitat management targets sustainable across 10-year agreement period	As per the main update, Forest 1 is in place and works have commenced. Forest 2 timetable is under review.	Jeremy Dagley	17-Jun-2020	31-Dec-2020
OSD EF 003 b	Create plan of action for 5 compartments within existing resources to ensure consideration of priorities for CSS	Natural England officers have been unable to visit the site due to COVID-19. Site visits to be reviewed for the other three compartments.	Jeremy Dagley	17-Jun-2020	20-Sep-2020

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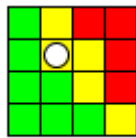
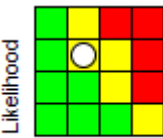

	application				
OSD EF 003 c	Remodel GEP as in-house operation to meet conservation objectives of approved Grazing Strategy building up number of livestock to optimise income and environmental benefits.	GEP is currently being redrafted as a grazing conservation plan. This will include proposals for renewing the invisible fence network with a GPS system which will be trialed Autumn 2020. New sites are being considered for grazing if this new system works well.	Jeremy Dagley	17-Jun-2020	30-Nov-2020

Appendix 2 – Epping Forest Risk Register

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 011 Wanstead Park – Heritage at Risk Register 19-Aug-2015 Paul Thomson	Causes: Grade II* Registered Park and Garden Wanstead Park has been on the “Heritage at Risk” register since 2009, listed as in declining condition. Further restoration by four landowners is required to halt deterioration in condition and secure continued abstraction licence. Event: Failure to complete Impact: Continuing deterioration of at risk heritage features; education and interpretation opportunities missed; deteriorating state impacts negatively on the City’s reputation Fines from English Heritage in respect of listed buildings	<div> <div>Likelihood</div> <div>Impact</div> </div>	8	Parkland plan is complete and approved by committee. Taking the plan forward is being co-ordinated by the Wanstead Park Project Board. The current and target scores remain at amber. We accept this level of risk until the plan can be implemented. 19 Jun 2020	<div> <div>Likelihood</div> <div>Impact</div> </div>	8	01-Jan-2021	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 011 b	Identify potential funding / partners and submit bid. Funders may include HLF	Funding options are being developed through the Wanstead Park Project Board.	Paul Thomson	19-Jun-2020	31-Mar-2021

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Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 001 Increase in Health and Safety incidents/Catastrophic Health & Safety failure 19-Aug-2015 Paul Thomson	Causes: Poor understanding and/or delivery of Health and Safety policies and procedures; Failure to link work activity with adequate procedures; risk assessments and safe systems of work not undertaken or completed incorrectly; inadequate appropriate training; failure to implement the results of audits. Event: Staff, volunteers contractors or licensees undertake unsafe working practices Impact: Injury or death of staff, volunteer(s), contractor(s) or licensee(s), volunteer or member of the public. Prosecution by HSE and/or Police; increased insurance premiums; harm to City's reputation. Fine from HSE	 Likelihood	6	Outstanding actions are complete. Risk reduced to 6 to reflect this. Remaining actions are BAU reviews. Target date is now 2021 and we aim to remain at this risk level for the coming year. 17 Jun 2020	 Likelihood	6	01-Mar-2021	 Decreasing

Action no	Action description	Latest Note			Action owner	Latest Note Date	Due Date
OSD EF 001 c	Staff roles linked to essential and desirable training needs. Continual and annual review	H&S training (operational) system is in place and established. Expiring training known in advance and scheduled. Training matrix link to induction and new starters is currently in progress.			Jo Hurst	17-Jun-2020	01-Mar-2021
OSD EF 001 e	Clear role and responsibilities set out in documentation and reinforced by training. Structure of local H&S meeting arrangements cascading down decisions, issues, responsibilities and communications. Ongoing action	All outlined and clarified in the agreed local H&S statement. Ongoing action.			Paul Thomson	17-Jun-2020	01-Mar-2021
OSD EF 001 f	H&S checks undertaken annually for all refreshments and food outlets under licence in the forest, excluding ice cream vans	Checks underway and extended to non-catering outlets and other tenants. Appointment of Land Agency and Planning Officer on FTC has assisted these checks. Ongoing action, annual review to BAU.			Jo Hurst	17-Jun-2020	01-Mar-2021
OSD EF 001 g	Avoid incident / accident arising from digging or insertion below ground that interferes with hazardous underground infrastructure through having relevant controls in place including: mapping of underground services, liaison with utility companies, local control of contractors' procedures, staff training and experience, corporate guidance for control of contractors, SLA with City Surveyor includes	Breaking ground has been captured through the implementation of the Epping Contractor Protocol and permitting is now BAU.			Jo Hurst	17-Jun-2020	01-Mar-2021

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	procedures for CS appointed contractors on site. Areas checked for service covers, location markers and recorded site information before breaking ground. Trained operatives use scanning equipment. Appropriate excavation tools and procedures used.				
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Appendix 2 – Epping Forest Risk Register


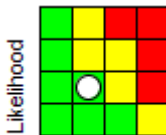

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 009 Severe Weather Events 19-Aug-2015 Paul Thomson	Causes: Severe gale and storm events, prolonged precipitation/increased precipitation events or restricted precipitation increasing Fire Severity. Event: Severe weather events including periods of drought; flooding; gales; and increased Fires Severity. Impact: Risk of injury or death to staff, visitors, contractors and volunteers. Loss of habitat/public access and intensification of visitor pressure on other areas of Forest; Damage/loss of rare/fragile habitats and species; Incidents increase demand for staff resources to respond to maintain public and site safety; loss of species, temporary site closures; increased costs for reactive management.	 Likelihood Impact	6	Incident management plan has been updated to incorporate wildfire planning and the JESIP protocols for joint action across authorities. A specialist wildfire consultant conducted training event followed by preparation of nine site-specific fire management and response plans. This risk and target remain at the same level. 17 Jun 2020	 Likelihood Impact	6	01-Dec-2020	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD EF 009 a	Review and update plan	Ongoing, reviewed regularly. We have adopted the CoL emergency plan format which is replicated at a local level to represent our specific needs.	Martin Newnham	19-Jun-2020	01-Mar-2021
OSD EF 009 g	Tree failures and collapses due to extreme weather events	Annual tree Safety survey completed. Identified High Risk trees all worked and lower risk trees will be worked on through the year. Tree Safety zone review completed for the Forest and Buffer lands. There have been delays to the tree safety works due to arb team shielding absences. Full programme of works unlikely to be completed this year without extra support.	Geoff Sinclair	19-Jun-2020	01-Mar-2021
OSD EF 009 h	Grass & Heathland Fire	Nine site-specific wildfire management and response plans and their accompanying wildfire risk assessments have been completed. Both the London Fire Brigade and the Essex Fire & Rescue Service have been sent the response plans for their sign-off. Sign-off expected during summer/autumn 2020 once Fire and Rescue Service officers are allowed to complete site visits (these are currently COVID-19 restricted). Some actions arising from these wildfire plans have been completed. The remaining actions to be completed in 2020.	Martin Newnham	17-Jun-2020	01-Dec-2020

Appendix 2 – Epping Forest Risk Register

		A further two sites within the Forest are to be assessed and wildfire management plans prepared for them also in 2020.			
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Appendix 2 – Epping Forest Risk Register

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
OSD EF 013 Loss of knowledge in skilled staff/Difficulties in recruitment 19-Aug-2015 Paul Thomson	Cause: Previous reliance on memory-based rather than documentary records; Retirements amongst ageing workforce; Remuneration and benefits package increasing uncompetitive for market sector Event: Loss of knowledge and skills. Impact: Extra training needs, difficulty in recruitment or induction of new staff	 Likelihood Impact	6	Talent management strategy listed as management plan action, likely by end of 2021. We had aimed to complete this by end of 2020 but it needed to be balanced against other priorities. 19 Jun 2020	 Likelihood Impact	4	01-Dec-2021	 Constant

Action no	Action description	Latest Note			Action owner	Latest Note Date	Due Date
OSD EF 013 a	Identify key roles where officers are nearing retirement or expressing development needs or desire to leave COL/Open Spaces Review this data annually via PDR's and one to one's Succession plan drawn up by DMT and agreed by Superintendent/HR support for Key roles	Land agent seconded and temporary contract extended. Benefits to several other risks are now being realised.			Jo Hurst	19-Jun-2020	01-Mar-2021
OSD EF 013 b	Increase documentation of memory based knowledge Ensure that information needed for emergency situations and out of hours is written down forming part of a pack Move collected data onto the GIS system	Now investigating the use of Firmstep to deliver some basic support functionality. Other systems such as StarTraq being pursued for support of enforcement function.			Jo Hurst; Martin Newnham	19-Jun-2020	01-Dec-2020
OSD EF 013 c	Ability to recruit overlapping positions to allow transfer of knowledge. Budgetary consideration and proactive support from HR.	Details to be articulated in talent management strategy, but will always be budgetary constraints and decisions taken on case-by-case basis.			Jo Hurst	19-Jun-2020	01-Mar-2021